



# Radford City Police Department

20 Robertson Street Radford, Virginia 24141 540-731-3624  
Jerry Holdaway, Chief of Police



## **Freedom of Information Act (FOIA) Request Response**

March 20, 2025

OpenOversight VA: The Police Data Project

[foia@openoversightva.org](mailto:foia@openoversightva.org)

701 E. Franklin St. Ste. 105 1141, Richmond, VA

To Whom It May Concern,

Thank you for submitting your request for information to the Radford City Police Department pursuant to the Virginia Freedom of Information Act (FOIA), § 2.2-3700 of the Code of Virginia. We have reviewed your request and are providing the following response:

On March 10, 2025, you requested the following:

### **“(I) Roster**

We request access to a roster (or any assortment of any equivalent documents in your office) containing the following information for each sworn law enforcement worker (including auxiliary) at your agency currently employed as of today's date (Note: Please do not omit middle initial and suffix if this information is stored anywhere in any form accessible to your office):

Last Name, First Name, Middle Name or Initial, Suffix (i.e. “Bundy, Daniel J.”); Common Name (i.e. “Dan Bundy”); Badge No.; Job Title; Job Unit (Patrol/Sector 414/Bravo Shift, etc.); Date Hired; Birth Year; Agency.

### **(II) Incident Totals (2023-2025)**

Secondly, please provide records to indicate or a list of all “officer-involved shootings”, officer-involved deaths or serious hospitalizations you reported, and deaths following vehicle pursuits with an officer. Please indicate the date & time, address location of the event down to the block number, the number of officers on scene, number of officers directly involved, last names only of officers directly involved, ranks of officers at time of involvement, nature of the incident, name of the victim if released (if not, the race, gender, & age of the victim), number & name(s) of agencies involved, and a link to

(1) News release from your agency about the incident

(2) Any body camera footage released, already made public, or able to be made public without extensive additional work

(3) Non-sensitive IBR or incident report kept by your agency on the event

(4) Important: Copy of the final Commonwealth’s Attorney’s report on the matter and/or in a separate series of uploads, CA reports regarding your agency issued 2023-2025 (while the CA’s office may store these, your agency does also as a final recipient of them & is also custodian)

Please provide the aforementioned data for the calendar years 2023, 2024, & 2025 up to today’s date

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*“An Accredited Law Enforcement Agency”*

Phone (540) 731-3624 Fax (540) 731-5017



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(3/10/2025).

## (III) Basic Info Summary Document

Finally, for the third portion of this request, you may either (1) provide documents indicating the information requested in this Google form regarding your agency's basic information or (2) provide the information to the best of your ability by responding to the Google Form (i.e., writing in your agency's address vs. providing a document containing it); we may consider the form submission a "summary document" as allowed under VFOIA, should you agree."

The Radford City Police Department has reviewed your request submitted under the Virginia Freedom of Information Act (FOIA) and is providing the following responsive records:

### 1. Police Department Roster:

- Enclosed are two roster documents: (1) a list containing full names and ranks of officers, and (2) a shift assignment roster.
- These are the only existing roster documents maintained by the Radford City Police Department. In accordance with **VA FOIA Code § 2.2-3704(D)**, public bodies are not required to create new records that do not already exist. Therefore, no additional roster information will be provided.
- **Redactions** have been applied to the list where necessary; these redactions pertain to officers who are no longer employed by the Radford City Police Department.

### 2. Incident Totals:

- From **January 1, 2023, to March 13, 2025**, the Radford City Police Department has recorded:
  - **Zero (0)** officer-involved shootings.
  - **Zero (0)** officer-involved deaths or serious hospitalizations.
  - **One (1) fatality following a vehicle pursuit** within the stated period.
- An **incident report** (with necessary redactions in accordance with FOIA exemptions, such as victim information and Social Security numbers) will be provided. In a separate email, **dash camera footage** that has been previously released to the family of the deceased will be provided through a cloud share link in a separate email (**passcode: RPD24141**). Additionally, the press release will also be provided as requested.
- For the final report from the **Commonwealth's Attorney**, please direct your request to the **Radford City Court**, as the Radford City Police Department does not possess this document.
- Please note that the **Virginia State Police conducted the investigation** of the crash; therefore, this department does not have any documentation regarding their findings.



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### 3. Basic Information Summary Document:

- The request does not specify the particular information being sought under this category. Basic information about the **Radford City Police Department** is publicly available online and is also included in the header of this letter.

Sincerely,

Katy Duncan  
Radford City Police Department  
Records Management Specialist  
[Katy.Duncan@radfordva.gov](mailto:Katy.Duncan@radfordva.gov)  
540-731-5532